



**Sanskriti Shiksha Society's
SANSKRITI SCHOOL, PUNE**

Gat No.1164, Village – Lavale, Near Village – Bhukum, Mulshi, Pune - 412115

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MINUTES OF THE MEETING: EXECUTIVE PTA COMMITTEE- 01 (2021-22)

Date: Saturday, May 1, 2021	Venue: Zoom Platform
Start Time: 09:30am	End Time: 10:30am

LIST OF ATTENDEES

S.No.	Name	Designation	Email Address
1	Ms. Damini Joshi	Chairperson	
2	Mr. Bharat More	Vice-Chairperson	ptavicechairperson@sanskritischoolpune.org
3	Ms. Sampada Ketkar	Secretary	
4	Ms. Anagha Phadke	Joint-Secretary	
5	Ms. Monika Potghan	Joint-Secretary	jtsecy@sanskritischoolpune.org
6	Mr. Satyajeet Ingawale	Parent Member Class I	class1pta@sanskritischoolpune.org
7	Ms. Priya Pansare	Parent Member Class II	class2pta@sanskritischoolpune.org
8	Ms. Manisha Dhumal	Parent Member Class III	class3pta@sanskritischoolpune.org
9	Mr. Krunal Salunke	Parent Member Class IV	class4pta@sanskritischoolpune.org
10	Ms. Sujata Sapre	Parent Member Class V	class5pta@sanskritischoolpune.org
11	Ms. Seema Jangir	Parent Member Class VI	class6pta@sanskritischoolpune.org
12	Ms. Snehal Bhosale	Parent Member Class VII	class7pta@sanskritischoolpune.org
13	Ms. Ashvini Toley	Parent Member Class VIII	class8pta@sanskritischoolpune.org
14	Ms. Sindhu Shivanandan	Parent Member Class IX	class9pta@sanskritischoolpune.org
15	Ms. Aditi Krishna	Parent Member Class X	class10pta@sanskritischoolpune.org
16	Ms. Jyotsna Gadgil	Parent Member Class XII	class12pta@sanskritischoolpune.org
17	Ms. Rasika Hirve	Teacher Member Class I	
18	Ms. Swati Kumar	Teacher Member Class II	
19	Ms. Pallavi Raju	Teacher Member Class III	
20	Ms. Jui Shrihande	Teacher Member Class IV	
21	Ms. Radhika Roy	Teacher Member Class V	
22	Ms. Shivani Jalan	Teacher Member Class VI	
23	Mr. Darpan Chawla	Teacher Member Class VII	
24	Ms. Swati Harip	Teacher Member Class VIII	
25	Ms. Shweta Singh	Teacher Member Class IX	
26	Ms. Suvarna Deshpande	Teacher Member Class X	
27	Mr. Yogesh Sadhwani	Management Representative	

1. The meeting commenced with the **Director, Ms. Devyani Mungali** welcoming all the parents, teachers and the members of Senior Team. She introduced Ms. Damini Joshi and Ms. Sampada Ketkar with their new roles in Sanskriti School, Bhukum as a Principal and the Vice-Principal. Director Ma'am also gave a brief introduction of Mr. Yogesh Sadhwani, a new member who would play a key role in the executive PTA committee as the management representative. She appreciated the parents for their presence at the meeting.
2. The Chairperson, Ms. Damini Joshi requested all the newly elected executive PTA parent and teacher members to introduce themselves to the forum.
3. **Roles and Responsibility of the executive PTA committee**
 - Build stronger working relation between parents.
 - Discuss important educational and other issues
 - Help in real time communication and dissemination of important policy decisions.

In-House Activities:

1. Ms. Damini Joshi, Chairperson shared with the executive PTA members about the school staff being vaccinated. More than 40 staff members of the school have already been vaccinated and the authorities would ensure to complete the vaccination for all the staff members before the school starts so that whenever children come to school, they are in a safe environment.
2. She also informed the present executive PTA members that in these difficult times the school was concerned and worried about the emotional wellbeing of its children and if any child would be facing any anxiety issue or difficulty in handling stress, they should feel free to contact the school's wellness team who would be available throughout the summer break.
3. The school plans to start some extra learning activities for the Pre-Primary students for which the pilot plan will be started soon and if the pilot run goes well the school is planning to introduce some extra-curricular activities for Senior students as well.

Open House:

1. Open house discussion started with Mr. Bharat More, Vice-Chairperson requesting all the executive PTA committee members to form a WhatsApp group so that all the members could be connected.
2. To second this Ms. Kamath said that we are already in the process of doing the same. With this she also explained to the newly elected executive PTA committee members how they should be playing a vital role in bridging the communication gaps between the School and the parents. She also advised the members not to confuse the executive PTA committee meeting with PTMs. She also explained how to control the messages on the group and how to balance between the personal life and executive PTA members' work. She also appreciated the efforts of the school. At the end Ms. Kamath also told the executive PTA members that they should attend all the executive PTA committee Meetings without fail and should keep them on high priority.
3. Mr. Anjani Kumar Shukla also supported the points mentioned by Ms. Kamath.

Founder & Director, Ms. Devyani Mungali said that the school and the Senior Team Members would always be there to help the children and their families. She also requested all the members to reach out to the school in case of any concerns.

Ms. Damini Joshi expressed her vote of thanks to all the members present.

Warm regards,

Ms. Damini Joshi
Chairperson